

**SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION**  
**Regular Public Meeting Minutes**  
**January 20, 2022**

Dr. Kulikowski called the meeting to order at 7:00 p.m. at the Scotch Plains-Fanwood High School Auditorium, 667 Westfield Road, Scotch Plains.

**Members Present**

Ms. Nancy Bauer  
Mrs. Amy Boroff  
Ms. Deb Brody  
Mrs. Karen Mitchell  
Ms. Stephanie Suriani  
Ms. Amy Winkler  
Mr. Evan Murray, Vice President  
Dr. Karen Kulikowski, President

**Members Absent**

Ms. Tonya Williams

**Others Present**

Joan Mast, Ed.D., Superintendent of Schools  
Robert A. McGarry, Ed.D., Assistant Superintendent of  
Curriculum and Instruction  
Christopher Jones, Business Administrator/Board Secretary  
Jeanne Cleary, Director of Operations and Special Projects  
James Canellas, Assistant Business Administrator/  
Assistant Board Secretary  
Peter N. Pitucco, Director of Human Resources  
Lisa Rebimbas, Director of Special Services  
Douglas Silvestro, Esq., Board Attorney

Motion by Mr. Murray, seconded by Mrs. Boroff at 7:01 p.m., that the Board of Education adopts the following resolution:

**WHEREAS**, the Board of Education must discuss subjects concerning Personnel, HIB, Suspensions/Detention Report and Legal Matters; and,

**WHEREAS**, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

**WHEREAS**, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

**IT IS THEREFORE RESOLVED** that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

Carried 8-0-0

The meeting returned to public session at 7:39 p.m.

**Members Present**                    Ms. Nancy Bauer  
    Mrs. Amy Boroff  
    Ms. Deb Brody  
    Mrs. Karen Mitchell  
    Ms. Stephanie Suriani  
    Ms. Amy Winkler  
    Mr. Evan Murray, Vice President  
    Dr. Karen Kulikowski, President

**Members Absent**                    Ms. Tonya Williams

**Pledge of Allegiance**

Dr. Kulikowski reported Personnel, HIB, Suspensions/Detention Report and Legal Matters were discussed in Executive Session.

PTA Council President, Suzanne Bjorklund, stated the PTA’s appreciation for the Board and brought token gifts for the board members.

Dr. Mast provided a COVID update and commented on the Governor’s Educators Awards.

Mr. Jones mentioned there were no significant updates now, but next month, the audit report will be presented and demographer study results will be available.

**BOARD PRESIDENT’S ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was also provided in written notice forwarded to the *Times*, now known as the *Union County Hawk*, the *Star Ledger*, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the revised Annual Notice of Regularly Scheduled Meetings as adopted September 1, 2021.

**Instructional Updates**

- Recognition of 2021-2022 Governor’s Educator of the Year Awards

Motion by Dr. Kulikowski, seconded by Ms. Winkler, that the Board of Education adopts the following resolution:

**WHEREAS, This Year’s Recipients** of the 2021-2022 Governor’s Educator of the Year Award for the Scotch Plains-Fanwood Public Schools are teachers and educational service professionals; and,

**WHEREAS, This Year’s Recipients** are highly skilled and dedicated in their areas of expertise; and, go above and beyond in their service to their students, and

**WHEREAS, This Year’s Recipients** are highly deserving of this honor. **This Year’s Recipients** provide encouragement, support, and guidance to students and staff alike throughout the district.

**WHEREAS, This Year’s Recipients** have been nominated by a panel of their peers and community members for demonstrating leadership, and innovation both within and outside the school setting.

**NOW THEREFORE BE IT RESOLVED** that the Scotch Plains-Fanwood Board of Education recognizes and commends **This Year’s Recipients** for being honored as the Scotch Plains-Fanwood School districts recipient’s of the 2021-2022 Governor’s Educator of the Year Award and extends their best wishes for continued success.

**This Year’s Recipients:**

School	GEOY Recipient	Position
<b>Brunner</b>	Karen Joseph-Lee	2nd Grade Teacher
	Melissa Paine	Nurse
<b>Coles</b>	Michelle Kolbeck	2nd Grade Teacher
	Danielle Hoey	Classroom Aide
<b>Evergreen</b>	Jessica Prussman	SPED Teacher
	Connie Roth	Classroom Aide

<b>McGinn</b>	Candice Testa	1st Grade Teacher
	Cheryl Ward	Nurse
<b>School One</b>	Caitlin Disney	1st Grade Teacher
	Lori Lidofsky	SAS/Social Worker
<b>Nettingham</b>	Adrienne Stack	5th Grade Teacher
	Ellen Makely	Classroom Aide
<b>TMS</b>	Alex Passucci	Health and PE Teacher
	Rasheeda Adams	LDTC
<b>SPFHS</b>	Matthew Krip	Science Teacher

Carried 8-0-0

- NJ Start Strong Testing Report - Dr. Robert McGarry

The meeting was open for public comments at 8:37 p.m.

There were no comments.

**Committee Reports**

Community Relations - reported by Ms. Brody

Curriculum - reported by Ms. Suriani

Finance - reported by Ms. Brody

Student Activities and Athletic - reported by Mr. Murray

Wellness and Equity - reported by Ms. Williams

**Letters to the Board**

14 letters and emails were received from the public. The appropriate administrator responded.

**Board Motions**

**Curriculum Report**

For 1-C through 3-C:

Motion by Ms. Winkler, seconded by Ms. Brody, that the Board of Education, on a roll call vote, approves:

1-C the superintendent’s decisions in the following HIB cases discussed in Executive Session on December 16, 2021. Of the eight cases, one was determined to be HIB.

- Case # 080-2122-01
- Case # 060-2122-04
- Case # 050-2122-003
- Case # 065-2122-04
- Case # 065-2122-05
- Case # 050-2122-004
- Case # 080-2122-02
- Case # 165-2122-06

Carried 7-0-1, Ms. Bauer abstained

2-C the English Language Learner - Three Year Plan - 2021-2024 (Roll Call Vote).

and

3-C the Memorandum of Agreement with Law Enforcement Officials regarding security operations.

Carried 8-0-0 on a roll call vote

1-PERS Motion by Mr. Murray, seconded by Ms. Winkler, that the Board of Education approves the Superintendent’s recommendations for personnel on the Personnel Report dated January 20, 2022 in the areas noted below:

1. Retirements
2. Resignations/Terminations
3. Appointments
4. Change of Status
5. Leaves of Absence
6. Degree Status Change
7. Longevity
8. Sixth Period Assignments

9. Co-Curricular Appointments
10. Auxiliary Athletic Personnel
11. Auxiliary Employment
12. Substitute Staff

Carried 8-0-0 on a roll call vote

**Business Report**

For 1-BUS through 13-BUS:

Motion by Ms. Suriani, seconded by Mrs. Boroff, that the Board of Education:

1-BUS approves the staff training report dated January 20, 2022.

**Scotch Plains-Fanwood Public Schools  
Board Approval for Staff Training and Seminars, Conventions and Conferences  
Board Meeting: January 20, 2022**

Number Attending	Conference Title	Dates Location	Anticipated Reimbursement	Purpose	Date of Request	Date of Board Approval
<p>* Expenses may exceed state and federal reimbursement guidelines + How will this activity promote the delivery of instruction, improvement of curriculum, or further district goals?</p>						
One	Techspo 22 Conference	Jan. 27-28, 2022 Atlantic City, NJ Sponsor: New Jersey of School Administrators	\$115.49  (travel expenses)	To acquire new knowledge of how technology can support schools.	Jan. 14, 2022	Jan. 20, 2022
Three	New Jersey Music Educators Association State Conference	Feb. 24-26, 2022 Atlantic City, NJ Sponsor: NJ Music Educators Association	\$180.00 each  (registration for 3 day conference)	Attend Annual New Jersey Music Educators State Conference.	Jan. 12, 2022	Jan. 20, 2022

One	New Jersey Music Educators Association State Conference	Feb. 24-26, 2022 Atlantic City, NJ Sponsor: NJ Music Educators Association	\$85.00  (registration for 3 day conference)	Attend Annual New Jersey Music Educators State Conference. Will also be presenting a workshop at the conference.	Jan. 12, 2022	Jan. 20, 2022
Four	Glazier Football Clinic Conference & Online Webinars	Mar. 3-5, 2022 Atlantic City, NJ Sponsor: XO Team Nation	\$74.75 each  (registration for a 3 day clinic conference & online webinars)	Learn effective strategies to implement throughout coaching programs.	Jan. 6, 2022	Jan. 20, 2022
One	Directors of Athletics of New Jersey State Conference	Mar. 14-18, 2022 Atlantic City, NJ Sponsor: Directors of Athletics of NJ	\$475.00  (registration for 5 day conference)	Attend Directors of Athletics of New Jersey State Conference.	Jan. 12, 2022	Jan. 20, 2022
One	Techspo 22 Conference	Jan. 27-28, 2022 Atlantic City, NJ Sponsor: New Jersey of School Administrators	\$115.49  (travel expenses)	To acquire new knowledge of how technology can support schools.	Jan. 14, 2022	Jan. 20, 2022

2-BUS approves the Nonpublic School Security Plan for the following participating schools within this district:

JCC of Central New Jersey in the amount of \$3,500

3-BUS approves the following related service vendors for 2021-2022 SY:

Related Service	Service Provider	Rate
Social Skills	Mid Jersey Spectrum Services	\$85 Group Session/ \$200 Progress Report/ IEP Writing/ \$200 Consult
Transition Assessment	Revolution New Jersey	\$2,600/Evaluation

- 4-BUS approves the Audit prepared by Nisivoccia & Co., LLP, Randolph, NJ in the 2020-2021 Auditor’s Management Report.
- 5-BUS approves Aquarius Capital to provide the Actuarial Consulting Services, a postemployment benefits full valuation transition under Government Accounting Standards Board GASB75 for Fiscal Year 2021-2022 at a cost of \$8,500 (no price increase).
- 6-BUS approves the supplemental insurance program offered to employees at their expense administered by Aflac.
- 7-BUS approves renewal of Agreement with Prevention Specialist, Inc. for transportation personnel during FY2022 for a total cost of \$445, \$0 increase from 2020-2021:

\$250	services of performing random drug testing plus lab costs which include DOT Random Drug Testing, Non-Randomized Volume Based DOT Drug Tests at Lab Site, and DOT Alcohol Testing
<u>195</u>	2021 DOT Federal Motor Carrier Safety Administration (FMCSA) Clearinghouse Program for DOT violations (employer) and DOT RTD test result entry and query searches for CDL employees.
<b>\$445</b>	<b>Total</b>

- 8-BUS approves the submission of the carryover funds to 2021-2022 ESEA from 2020-2021 as follows:

	Title IA	Title IIA	Title III ESL	Title IV
2021-2022 Grant Amount	\$112,138	\$65,978	\$11,993	\$10,000
Adjustments	20,467	62,406	0	10,000
<b>Total</b>	<b>\$ 132,605</b>	<b>\$128,384</b>	<b>\$11,993</b>	<b>\$20,000</b>

- 9-BUS approves the disposal/sale of equipment of the following surplus equipment due to age and maintenance issues:

Item	Amount	Item	Amount
<b>Projectors</b>	<b>100</b>	<b>Printers</b>	<b>7</b>
In focus IN114	85	hp laserjet 2300dn	1
410w	1	hp laserjet 1150	1
power lite 82c	1	hp laserjet 4250n	1



power lite 95	1	hp laserjet 4100n	1
power lite 108	2	hp laserjet 2300n	1
power lite 83c	1	brother intellifax 4100e	1
In focus IN2116	1	dell 5100cn	1
Hitachi CP-X2510N	3		
Powerlite 1750	2	<b>Elmo Cameras</b>	<b>13</b>
Powerlite 1716	2	TT-12	7
Dell 3100MP	1	TT-12i	1
		TT-12id	1
<b>Access Points</b>	<b>24</b>	TT-02RX	3
MR24		TT-02s	1

1. The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Scotch Plains-Fanwood Board of Education.
2. The sale will be conducted online and the address of the auction site is govdeals.com
3. The surplus property is:

<b>Item</b>	<b>Amount</b>	<b>Item</b>	<b>Amount</b>
<b>Projectors</b>	<b>100</b>	<b>Printers</b>	<b>7</b>
In focus IN114	85	hp laserjet 2300dn	1
410w	1	hp laserjet 1150	1
power lite 82c	1	hp laserjet 4250n	1
power lite 95	1	hp laserjet 4100n	1
power lite 108	2	hp laserjet 2300n	1
power lite 83c	1	brother intellifax 4100e	1
In focus IN2116	1	dell 5100cn	1
Hitachi CP-X2510N	3		
Powerlite 1750	2	<b>Elmo Cameras</b>	<b>13</b>
Powerlite 1716	2	TT-12	7
Dell 3100MP	1	TT-12i	1
		TT-12id	1

<b>Access Points</b>	24	TT-02RX	3
MR24		TT-02s	1

4. The Scotch Plains-Fanwood Board of Education reserves the right to accept or reject any bid submitted.

10-BUS acknowledges receipt of the district schools Security and Fire Drill Reports for the month of December 2021.

11-BUS acknowledges receipt of Board Secretary's Reports, Treasurer of School Funds Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of November 30, 2021 and December 31, 2021, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b).

Therefore, Be It Resolved that the Board of Education approves receipt of Budget Transfers, the Board Secretary's Report and the Treasurer of School Monies Report for the month ending November 30, 2021 and December 31, 2021.

12-BUS acknowledges receipt of the following disbursement listings dated December 31, 2021:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity
- Nettingham and Terrill Middle Student Activity
- High School Student Activity

13-BUS approves bills for the period of December 14, 2021 through January 14, 2022 in the amount of \$3,421,653.42.

14-BUS approves the following theater vendor:

<b>Name</b>	<b>Title</b>	<b>Stipend To Be Paid From Proceeds</b>
Catherine Cusick	Repertory Theater Lighting Designer	\$2,000 Stipend

Carried 8-0-0

### **Other Board Business**

1-OBB Liaison Reports

- Special Education Parent Advisory Council (SEPAC) - update by Mrs. Boroff
- Truth, Racial Healing, and Transformation (TRHT) - updates by Ms. Suriani

Motion by Ms. Brody, seconded by Mrs. Mitchell, that the Board of Education adopts:

3-OBB the following Black History Month (February) resolution:

**WHEREAS**, the Scotch Plains-Fanwood Board of Education recognizes the extensive civil, social, academic and religious contributions made by African Americans, including residents of Scotch Plains and Fanwood; and

**WHEREAS**, the Board further recognizes the vital importance of affording all residents of Scotch Plains and Fanwood, especially young people, the opportunity to study, understand and celebrate Black History - globally, nationally and within the communities of Scotch Plains and Fanwood and in the County of Union - as a means to ensure that all of our citizens, especially young people, are fully familiar with the entire history and diversity of human experience; and

**WHEREAS**, the founding organization, the Association for the Study of African American Life and History has designated “Black Health and Wellness” as the theme for the 2022 celebration; and

**WHEREAS**, the Board, through this resolution, reaffirms our district's commitment to the study of the past, present, and future contributions of African Americans in our community, in our nation, and in the world, and not just in February, but throughout the school year as well as throughout the curriculum; and

**WHEREAS**, through the Board's participation in the Scotch Plains-Fanwood Joint Committee for Truth, Racial Healing, and Transformation, the district affirms its commitment to collaborating with the community to promote equity

**NOW, THEREFORE, BE IT RESOLVED** that the Scotch Plains-Fanwood Board of Education hereby proclaims the month of February, 2022 as “Black History Month.”

and

4-OBB the following New Jersey School Boards Month (January) resolution:

**WHEREAS**, The New Jersey’s public schools serve nearly 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

**WHEREAS**, nearly 5,000 local board of education members in New Jersey devote countless hours, without remuneration, to the oversight of school district operations, including finances, policy, curriculum and staffing; and

**WHEREAS**, New Jersey’s local school boards of education endeavor to meet the challenges facing public schools and help students attain the education necessary for postsecondary success so they may compete in a global economy; and

**WHEREAS**, The Scotch Plains-Fanwood Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, local boards of education have contributed to New Jersey being among the leading states in academic achievement, as measured by the National Assessment of Educational Progress and by district participation and student achievement in the Advanced Placement and SAT assessments; and

**WHEREAS**, the National School Boards Association and the New Jersey School Boards Association have declared January 2022 to be School Board Recognition Month; and

**WHEREAS**, by making meaningful contributions to public education, the dedicated members of local school boards have greatly enhanced the quality of life in our State through their actions and decisions on behalf of our students; and

**RESOLVED**, that the Scotch Plains-Fanwood Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2022 as School Board Recognition Month; and be it further

**RESOLVED**, that the Scotch Plains-Fanwood Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children’s education.

5-OBB Motion by Ms. Suriani, seconded by Mr. Murray, that the Board of Education approves the 2022 - 2023 Board Committee Assignments as presented:

### **2022-2023 BOARD COMMITTEE ASSIGNMENTS**

Community Relations	D. Brody*, N. Bauer, A. Boroff, S. Suriani, T. Williams (alt.)
Curriculum	S. Suriani*, A. Winkler, N. Bauer, D. Brody
Facilities	E. Murray*, T. Williams
Finance	D. Brody*, E. Murray, N. Bauer
Personnel	N. Bauer*, K. Mitchell, A. Winkler
Policy	A. Winkler*, T. Williams, S. Suriani, , K. Mitchell
Student Activities and Athletic	E. Murray*, N. Bauer, T. Williams, A. Boroff
Wellness and Equity	T. Williams*, K. Mitchell, A. Winkler, A. Boroff
<b>Negotiations</b>	
SPFEA/Board Relations	N. Bauer, A. Winkler, T. Williams
Superintendent's Evaluation	K. Kulikowski, E. Murray
Supervisors, Administrators	K. Kulikowski, A. Boroff, K. Mitchell
Teamsters	E. Murray, A. Winkler, S. Suriani
<b>Liaisons</b>	
Affordable Housing	T. Williams, K. Mitchell (alt.)
Garden State Coalition	N. Bauer, D. Brody (alt.)
Municipal Alliance Committee (MAC)	D. Brody, S. Suriani (alt.)
NJ School Boards Association	A. Boroff, T. Williams (alt.)
PTA Council	A. Winkler
SP-F Shared Services	A. Winkler, D. Brody, K. Kulikowski (alt.)
Union Co. Educational Services Commission (UCESC)	D. Brody, T. Williams (alt.)
Union Co. School Boards Assoc.	A. Winkler, S. Suriani (alt.)

**Grievance Teams**

- |             |                                      |
|-------------|--------------------------------------|
| Committee A | K. Kulikowski, D. Brody, K. Mitchell |
| Committee B | N. Bauer, E. Murray, S. Suriani      |
| Committee C | A. Winkler, T. Williams, A. Boroff   |

Carried 8-0-0

Motion by Mr. Murray, seconded by Mrs. Boroff, that the Board of Education approves the Minutes below:

1. December 16, 2021 - Regular Public Meeting Minutes - Executive Session
2. December 16, 2021 - Regular Public Meeting Minutes

Carried 7-0-1, Ms. Bauer abstained

The Meeting was open to the public for comments at 9:01 p.m.

There were no comments.

**Good of the Order**

Mrs. Mitchell MLK Day - Truth and Racial Healing Circle

Motion by Mr. Murray, seconded by Ms. Winkler at 9:03 p.m, the Board of Education adjourns.

Carried 8-0-0



Christopher Jones  
Board Secretary